



Department of Human Resources & Civil Service

Job Announcement
Please Post Conspicuously

Adam J. Bello
County Executive

Andrea M. Guzzetta
Director

TITLE: **SYSTEM SUPPORT TECHNICIAN III TRAINEE**
(Provisional* Appointment)

SALARY: \$32,242 - \$40,891 annually

LOCATION: Monroe County Department of Information Services

JOB SUMMARY:

This is a training position in the field of information technology designed to develop the technical skills required to independently provide entry level help desk support either in the office or field, and/or the installation, configuration and maintenance of microcomputer systems. Upon successful completion of a one (1) year training period, the employee will be promoted to Systems Support Technician III without further examination. Employees who do not successfully complete the one (1) year training period will immediately be removed from the position. The employee reports directly to, and works under the general supervision of an Information Services Planning Manager or other higher level staff. Does related work as required.

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of an equivalency diploma.

SPECIAL REQUIREMENTS:

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES
39 WEST MAIN STREET - ROOM 210
ROCHESTER, NEW YORK 14614

Posting Date: June 9, 2021

Posting Deadline: June 15, 2021

*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.